

Section 2 Rules & Regulations

Introduction

The abbreviation "SEMI" used in the rules and regulations means: Semiconductor Equipment and Materials International, a non-profit corporation, and as the content may require, its directors, officers, agents, and/or employees duly acting for SEMI in the management of the exposition.

These rules and regulations governing SEMICON® Taiwan are an integral part of the contract for exhibit space. While some of them may seem restrictive, they have been established for the protection of everyone. The overriding principle contained in these Exhibit Rules and Regulations is equality for all. The following regulations have been designed specifically for SEMICON® Taiwan. Should you have any questions concerning the rules and regulations, please contact:

Ms. Cynthia Chen
SEMI Taiwan
3F, 49-2, Lane 2, Kuang-Fu Road, Sec. 2
Hsinchu 300, Taiwan
Tel: 886.3.573.3399 x237
Fax: 886.3.573.3355
Email: cchen@semi.org

Exhibits installed at ALL SEMICON® Expositions must comply with the rules and regulations of the exposition. In the event that exhibit or exhibit activities are in violation of the exhibit rules and regulations or are not consistent with the standards of the exposition, Show Management may require the exhibitor to alter the exhibit either before the exposition or on-site. Necessary changes are to be made at the exhibitor's expense and are subject to approval.

All exhibit matters and questions not covered by these rules and regulations are subject to the decision of SEMI Show Management. These rules and regulations may be amended at any time by SEMI. The original rules and regulations, as well as any amendment to the original rules and regulations shall be equally binding to all parties affected by them. In the event of any amendment or addition to these rules and regulations, written notice will be given by SEMI.

Section 2 Rules & Regulations

Important Notices for 2008

BOOTH DRAWING APPROVAL

Exhibitors contracting their appointed contractors (EACs) are required to submit Form 11 and booth drawings to SEMI Show Management no later than **August 12, 2008**.

It is the responsibility of each exhibiting company to comply with SEMI's rules and regulations. On-site, if your booth does not comply with the exhibit rules and regulations, you will be required to make the necessary modifications at the exhibitor's expense. Refer to the enclosed pages detailing your specific configuration requirements.

BOOTH HEIGHT LIMIT

The maximum height for booth construction is 4 meters, including peninsula, and island booth.

IDENTIFICATION / SIGNAGE / GRAPHICS

All identification and signage must be at least 1 meter (3') from the back boundary of all booths and 1 meter (3') from the adjoining booths for inline configurations. See page 142 for more information.

WALL REQUIREMENT

All booths, except island configurations, must provide a full back wall, minimum of 2.5 meters / 8 feet in height. All exposed (back and side) walls must be finished on all sides at the expense of the exhibitor who owns the walls. All exposed back and side wall areas or exposed structures must be finished in either a neutral or complementary color to the exhibitor's booth and does not include graphics or company identification.

TWO-STORY BOOTHS

Two-story booths are allowed for peninsula and island booth configuration ONLY – A minimum contracted four booths (6 m x 6 m). An exhibitor's location and booth plans MUST be pre-approved to build a two-story exhibit by **Thursday, July 31, 2008**. Charge for the use of the second-story of the booth is **NT\$500 per sq. m (exclusive of tax)**. Please refer to page 139 for details.

HELIUM-FILLED ITEMS / BALLOONS / BLIMPS

Exhibitors wishing to raise balloons within one's own booths are required to apply for approval by SEMI and TAITRA before Aug. 12, 2008. Any exhibitor who raises a balloon on the exhibit hall without prior approval will have booth decorations dismantled by SEMI at the exhibitor's expense. Please download the form on www.semicontaiwan.org.

RESTRICTED PROMOTION ACTIVITIES

Exhibitors must remain within their own exhibit space when distributing literature, product samples, or other materials. Company information dissemination or promotion in any way is strictly forbidden at show entrances, registration areas, seminar rooms, or public areas within the convention facility or official hotels, which includes hotel room drops. Any flyers, brochures, signs, etc. found in any location other than the exhibiting company's display space will be removed by show management. The only exceptions will be for official event sponsors, at the discretion of show management. Please refer to the Advertising and Promotion SECTION for official opportunities.

QUARANTINE REQUIREMENTS

Quarantine Requirements on Wood Packaging Materials (WPM) of imported consignments. (See TWI Group Shipping Instructions, SECTION 3).

GENERAL SECURITY

SEMI will provide general perimeter exhibit security in the facility during set-up, exhibit days and dismantle; however, the primary responsibility for safeguarding your exhibit and merchandise is yours. Remember that setup and dismantle periods are particularly sensitive times when thefts (especially handbags and laptop computers) are most likely to occur. Do not leave your booth unattended during those times.

Section 2 Rules & Regulations

Two-Story Booth

TWO STORY BOOTH REGULATIONS

In view of an increasing demand for exhibit space, these Regulations have been established for the construction of Two-Story booths. To set up second-story booths, exhibitors must comply with these regulations to ensure the safety and overall tidiness of the exhibition site.

1. Two-Story booths are allowed for peninsula (min. size 6 m x 6 m) or island (min. 6 m x 9 m) booth configurations only and there is a restriction as to the number of two story exhibits allowed in each hall.
2. The area in question must be approved by SEMI, TAITRA, and the Fire Marshal. Some areas of the building are restricted. **Two-Story booths are NOT allowed in Hall 3.**
3. The second-floor of the booth is restricted to meetings with buyers only. It cannot be used as storage space, or as an exhibition or promotional area.
4. To apply for the construction of Two-Story booth in any trade shows in TWTC, exhibitors must submit the following documents to SEMI **by July. 31, 2008**. Construction cannot begin without prior written approval from **SEMI and TAITRA**.
 - (1) One copy of the Two-Story booth application form (Please download the forms on www.semicontaiwan.org).
 - (2) One copy of Confirmation of Two-Story Booth Design.
 - (3) One copy of Booth Construction Assurance.
 - (4) One copy of the booth layout plan.
 - (5) One copy of the construction plan (including plan, elevation and side drawings with specific dimensions, a list of the building material, and indications of the floor load with maximum number of people allowed on the second floor), the structure plan and structure calculation report, all of which must be approved and signed by a licensed architect, civil engineer, or structural engineer, and have a scale of no less than 50:1.
 - (6) One copy of the architect, civil engineer, or structural engineer's license, certificate, and letter certifying membership from the related professional association, as well as the safety confirmation report on second-story booths.
 - (7) The applicant must purchase accident and third-party liability insurance of no less than NT\$2,000,000 for each person and each accident. The insurance should cover the show period and include the events move-in to move-out days. A copy of the insurance policy should be sent to SEMI, before construction can begin.
5. Charge for the use of the second-story of the booth is based on the floor area (including staircases). The rate for second floor space is NT \$500 per sq. m of the 2nd floor. Please submit your payment to SEMI Taiwan. Payment information, see page 128.
6. The architect, civil engineer or structural engineer who has approved the construction plan, or the designated deputy, should inspect on site the construction and dismantling of booths. Upon completion of construction, the architect must issue a certificate of completion to ensure that the booths have been constructed in accordance with the plans, and that safety is guaranteed.
7. The minimum ceiling height of ground level is 2.5 meters, and the height limitation for entire structure is 4 meters.
8. The second-story of the booths must be equipped with a safety railing, the height of which should be at least 110 cm / 44 inches high, and not exceed 150 cm, and no ceilings should be built over the second-story.

Section 2 Rules & Regulations

Two-Story Booth

9. The total floor area (including staircases) of the second-story should not exceed 70% of the area of the ground booth, and should be limited to 100 square meters.
10. The recessed distance between booth unit boundary lines, and the front and sides of the main body of the first and second-story booths (including corporate signs) should be maintained at 50 cm, and the exterior of the walls should be decorated.
11. If the usable floor area of the second-story does not exceed 50 square meters, there should be at least one staircase; if the area exceeds 50 square meters, there should be at least two staircases. The distance between any point on the second floor and the staircase should not exceed 10 meters. When there are two staircases, they should not be set on the same side. The width of the stairway should be no less than 75 cm, and a warning sign specifying the maximum load and number of people allowed on the second-story should be displayed in the staircase. The exhibitor should take responsibility for monitoring the number of people on the second-story.
12. The load-bearing capacity of the second-story should be no less than 200 kg / sq. m, and that of the staircase no less than 300 kg / sq. m.
13. Any second level over 6 m x 6 m may not be approved if it is determined it will negatively affect the overhead sprinkles for fire prevention. (Most jurisdictions require in-booth sprinkler systems).
14. Staircase can be circular, but not spiral and must have tread all the way ground.
15. Must have fire extinguishers on both levels.
16. Wood must be flame resistant or treated.
17. Exhibitors cannot hook into the TWTC sprinkler system.
18. The construction of the booths should not present any hazard to the exhibition site. No nails should be used in the floors, beams, or ceilings. No objects should be suspended from the ceilings. And fire protection facilities and plumbing should not be blocked. If there is any violation of these regulations, SEMI and TAITRA retains the right to immediately remove the entire structure.
19. After SEMI and TAITRA has granted written approval for the construction of Two-Story booths, any alterations in booth design without prior approval or violation of these Regulations will result in a suspension of electricity and closure of booths.
20. SEMI and TAITRA retains the right to interpret, or to revise these Guidelines for any oversight or omission.

Section 2 Rules & Regulations

Booth Approval Procedures

- Booth structures should be built to be structurally sound. According to facility regulation, exhibits whose structural integrity requires cabling and / or suspension from the ceiling should not be erected.
- All exhibitors contracting their own appointed contractors (EACs) are required to submit a final booth plan along with the EAC form (Form 11) before Aug. 12, 2008 for review by SEMI, the local Fire Marshal and TWTC.
- It is the responsibility of the exhibiting company or their appointed contractor to comply with the Show Management rules and regulations stipulated in this Exhibitor Services Manual. Contracts are required to have a layout plan available on-site for review by the Fire Safety Bureau or SEMI. If any constructed / constructing booth does not comply with any of the rules and regulations, this booth will be required to make modifications at exhibitor's / contractor's expense.

For questions regarding these booth approval procedures, please contact:

Ms. Cynthia Chen
SEMI Taiwan
Tel: 886.3.573.3399 x237
Fax: 886.3.573.3355
Email: cchen@semi.org

Section 2 Rules & Regulations

Booth Display Regulations

HEIGHT LIMITS

Maximum height for all configurations is 4 meters with exception as noted on the floor plans.

Please note: each facility may have varying height limits, so modular booth construction is imperative.

WALL REQUIREMENT

All booths, except island configurations, must provide a full back wall, minimum of 2.5 meters / 8 feet in height. All exposed (back and side) walls must be finished on all sides at the expense of the exhibitor who owns the walls. All exposed back and side wall areas or exposed structures must be finished in a either a neutral or complementary color to the exhibitor's booth and does not include graphics or company identification.

IDENTIFICATION / SIGNAGE / GRAPHICS

Inline / Linear Booth:

- Facing rear of booth – must be at least 1 meter (3') from back boundary (booth) line
- Facing side of booth – must be at least 1 meter (3') from adjoining booth
- Facing front of booth – allowed anywhere within booth boundary
- Heading sign banner – not allowed

Inline / Linear Perimeter Booth

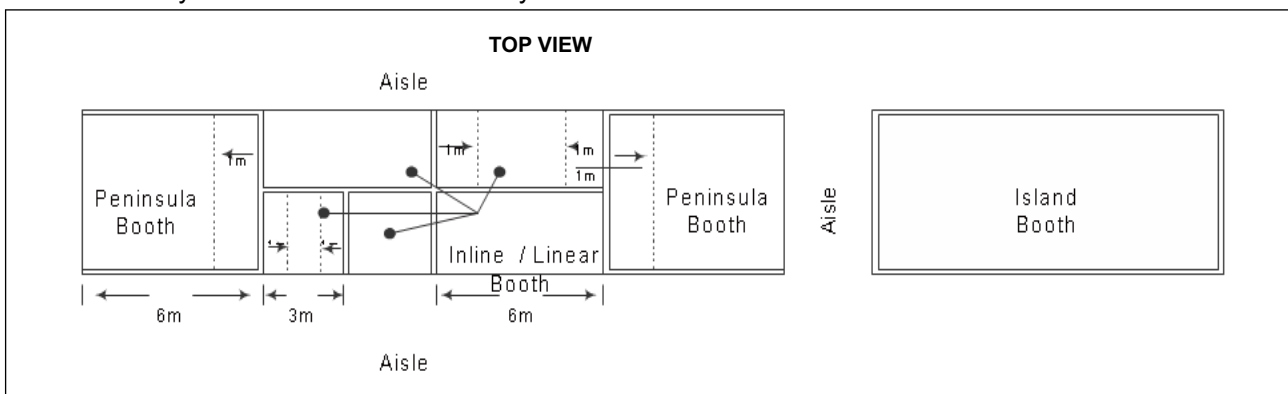
- Facing rear of booth – not necessary
- Facing side of booth – must be at least 1 meter (3') from adjoining booth
- Facing front of booth – allowed anywhere within booth boundary
- Hang the flag – not allowed

Peninsula Booth

- Facing rear of booth – must be at least 1 meter (3') from back boundary (booth) line
- Facing side or front of booth – allowed anywhere within booth boundary

Island Booth

Allowed anywhere within booth boundary



Displays must be confined within the exhibitor's booth and must not be designed to obstruct the clear view of nearby booths or interfere with the flow of traffic – example: video monitor(s) should be placed where visitors viewing the monitor(s) do not block the aisle. Machinery, equipment, or products cannot be shown on a raised / built-up platform or counter if they interfere with height limitations.

Section 2 Rules & Regulations

Booth Structure / Identification

BOOTH IDENTIFICATION

- **Placement:** Company identification cannot be placed / erected outside the booth area. This includes symbols, logos, lighting, floral decorations and furnishings.
- **Signs:** All signs, posters and booth graphics must be professionally lettered and in compliance within the proper height limitations. Show Management reserves the right to change or remove signs (at the exhibitor's expense) that are not in keeping with the overall quality standards of the exposition.
- **Primary Exhibitor Identification vs. Co-exhibitor Identification:**
Show Management recommends that all company identification (primary and/or co-exhibiting companies) be prominently displayed in the entire contracted booth space.

CABLING / CEILING SUSPENSIONS

Booth structures should be built to be structurally sound. According to facility regulations, exhibits whose structural integrity requires cabling and/or suspension from the ceiling should not be erected.

COMPRESSED AIR SUPPLY

Compressed air supply is only available from electrically powered silent type air compressors. Compressors powered by internal combustion / fuel-type engines will not be permitted in the Exhibition Hall for safety reasons. Exhibitors could bring their own compressors or can be arranged through the official Contractor (see Form 5). Exhibitors requiring air for demonstration must provide full technical details to the official Contractor PICO International Taiwan Ltd. and complete Form 5.

CROSS AISLE CONFIGURATIONS

Upon written approval from SEMI, cross aisle carpet will be allowed to join exhibits for an additional charge. Requests, in writing, should be directed to Ms. Cynthia Chen, SEMI Taiwan (cchen@semi.org / fax 886.3.573.3355).

Regulations regarding cross aisle carpets are:

- Written approval from Show Management, at least 30 days prior to the exposition opening. Request must be submitted to Show Management by Aug. 5, 2008.
- Aisle carpet may not be laid until the official service contractor has granted permission.
- Aisle carpet must be pulled up immediately upon the close of the exhibition.
- Company logos/company identification is allowed on cross-aisle carpet.
- Carpet that is laid in the aisle must be the same color as the booth carpeting that it is connecting.
- A fee of 25% of the total square feet/square meter of aisle space utilized, which is based on the raw space rate (minimum of 2 booths across from 2 booths).
- A fee of the standard rate for booth space will be applied if carpet is placed in the aisle between two island booths resulting in the appearance of one large island booth. This area is fully useable by the exhibiting company.
- Equipment or booth display properties are not allowed in the aisle at any time.
- Cross-aisle headers and cross-aisle trusses are not allowed.

DECORATION

Show Management has the authority to determine whether placement, arrangement and appearance of all items displayed by the exhibitors are in compliance with the exposition standards. This may require the replacement, rearrangement or redecoration of any item or of any booth. Show Management is not liable for any cost that may be incurred by the exhibitor.

All booth spaces (unless otherwise specified) must be fully carpeted or cover. Carpeting enhances your corporate image and continues the overall professional look of the exposition. You may supply your own carpet or rent it from the official service contractor. All carpeting and floor covering **must** be fire retardant-Class 1 flame spread rating and UL between 0 and 25.

Section 2 Rules & Regulations

Booth Structure / Identification

WATER AND DRAINAGE SUPPLY

Limited water and drainage is available at certain locations of the Exhibition Hall, thus advance notice must be given to the Official Contractor by completing Form 4. Special arrangements must be made with the Official Contractor well in advance, should an exhibitor require very specific water supply. The drainage is via gravity flow.

Show Management reserves the right to invoice after the show if the above conditions are found to exist at show site. In all of these configurations, an exhibitor may choose not to carpet across the aisle space and it then remains a public aisle with standard aisle carpet.

ELECTRICAL WIRING

Use of another exhibitor's electrical hook-up is strictly forbidden due to potential fire and hazard risks. In the event that the exhibit hall is damaged or destroyed due to negligence or failure on the part of the exhibitor to comply with the local fire agency's fire and hazard regulations, the exhibitor is responsible and liable for all damages incurred.

All electrical contracts must be requested through PICO International Taiwan Ltd., the official show contractor. Exhibitors who use any firm other than PICO International Taiwan Ltd. as their decorator are required to submit a preliminary drawing of their exhibit with a schematic wiring diagram to PICO International Taiwan Ltd. prior to Tuesday, August 5, 2008. All wiring (three wire only) on booth / display fixtures must be on file for review by both the facility (TWTC) and the Official Contractor (PICO International Taiwan Ltd.).

The standard electrical current supply available for use in the booths at the Exhibition is:

110V / 60Hz 220V / 60Hz 380V / 60Hz

For safety reasons and for the protection of electrical installation at the exhibition premises, all power main installations from source to outlet (exhibition booths) must only be carried out by the Official Electrical Contractor. All distribution boxes where required and deemed necessary by the Official Electrical Contractor must be hung or mounted on the walls or structures of the booth. Please inform your booth contractor of the positions where such distribution boxes can be mounted. Any deviation from this regulation will only result in supplies not being switched on until the exhibitor submits in writing to the Show Management or the Official Electrical Contractor to discharge us from any liability whatsoever. SEMI seeks your kind cooperation in this matter, as it is beneficial to all parties concerned.

Connection of exhibits within the booths may be carried out by the exhibitor's technician, but the Official Electrical Contractor must inspect them before circuits will be made live.

Each electrical supply provided is intended for one equipment or machine on display. Multipoint socket outlets / tapping on another exhibitor's electrical hook-up are not permitted as an overload may be caused, leading to a trip in the incoming power supply. Severe trips may take hours to rectify, thereby causing inconvenience to all exhibitors.

No electrical installation or fittings may be suspended from the ceiling of the Exhibition Hall or fixed to any part of the building structure without the prior permission of the Show Management and the Hall Owner, TWTC. If permitted, a fee may be levied.

The Organizer reserves the right to disconnect electrical supply to any installation, which in the opinion of the Electrical / Safety Officer is dangerous or will cause annoyance to visitors or to other exhibitors.

Please place orders early to facilitate submission of electrical plans to the Authority for approval. Late or wrong orders will cause delays in the supply to your booth. Please note that the physical conditions of the exhibition, being different from those of the exhibitor's premises, may affect the electrical supplies and installations and thus allowances must be factored into the orders made.

Section 2 Rules & Regulations

Booth Structure / Identification

Electrical arrangements for Exhibition booths can be ordered by using Form 3. The Form has been divided into three (3) sections, for clarity:

- Section A: Covers the provision, on hire, of electrical items and fittings such as lights, socket outlets and other fittings. The price includes installation, electricity consumption and full maintenance throughout the Exhibition period.
- Section B: Is for exhibitors who wish to use their own light fittings. Supply is provided, ending in a fused switch or connector of a capacity to serve the supply you have ordered. The price includes electricity consumption, inspection of wirings and fittings, and the preparation of electricity drawing for certification by the Official Electrical Consultant Engineer based on the submission of the individual line drawing from the exhibitors/contractors. It does not include any form of maintenance forward of the fused switch or connector. Exhibitors and their contractors must arrange for their own electricians to be on stand-by for such purposes throughout the Exhibition.
- Section C: Is for exhibitors with high electrical demand exhibits and machines requiring an individual supply. The price includes the cable terminating in a fused switch/isolator, electricity consumption and connection to the exhibits under exhibitors' supervision. Please order according to the start-up current requirement of your machines or equipment. The supplies ordered in this section are strictly not permitted for any lighting purpose.

Exhibitors requiring 24-hour supply must submit in writing their requirement to the Official Electrical Contractor, at least two (2) weeks prior to the build-up date, and any additional cost due to wiring, consumption, inspection fees, levies, etc, must be borne by the exhibitor concerned

Requests for any item not listed on Form 3 can be directed to the Official Electrical Contractor – PICO International Taiwan Ltd.

Supplies to the booths will be from two hours before and 1 hour after Exhibition hours each day. And supplies to stands during the set-up and dismantle period are stated in the Timetable of Operations (page 119).

Please remember to indicate the locations of any additional electrical fittings you require on Form 3, so that the electrical service engineers and staff can prepare your requirements before you arrive at the Exhibition site.

FIRE PROTECTION MEASURES / FIREPROOFING

All materials used in the construction and decoration of an exhibit must be flame retardant. All carpeting and floor coverings must have Class 1 flame spread rating and UL between 0 and 25. No storage of flammable materials, packing materials or brochures may be stored behind the walls of perimeter stands or any other designated services areas, unless SEMI and Hall Owner (TWTC) have given prior written approval.

Exhibitors, who, because of the nature of their exhibits require a special type of fire extinguisher, must make arrangements, at their own expense, for the provision of such equipment. SEMI will assist and advise, if required.

Section 2 Rules & Regulations

Booth Structure / Identification

FALSE CEILINGS / CANOPIES

Water penetrable materials must be used in false ceilings and must conform to local fire code. Impenetrable materials are forbidden due to the potential fire and safety risks.

HAZARDOUS ITEMS

Hazardous items used in displays must be properly safeguarded, protected and registered in accordance with applicable city, state and federal regulations. Hazardous items that would typically fall under these requirements include, but are not restricted to, the following:

- ◆ Evacuated containers or components
- ◆ Radioactive materials
- ◆ X-ray producing equipment
- ◆ High voltage equipment
- ◆ Particle accelerators
- ◆ Flammable and explosive materials
- ◆ All gas tanks/bottles/cylinders, which must be properly secured or harnessed to meet all safety standards

Equipment demonstrations must not pose a radiation hazard. If the equipment has energy beams that might be potentially hazardous, they must be de-activated or made inoperable before installation. Any hazardous items present in a display must be approved by the local fire department/agencies in writing with copies to SEMI Show Management, 60 days before the exposition.

INDUSTRIAL GAS AND NAKED FLAME DEMONSTRATION

The use of industrial gases of a flammable or toxic nature for demonstration purpose will not be permitted in the Exhibition Hall unless a detailed application has been made to SEMI and Hall Owner (TAITRA).

LIGHTING

Overstatement in lighting design is to be avoided. Annoying devices such as the use of flashing, rotating, or blinking lights (strobe, beacons, etc.) in an exhibit is strictly prohibited. All lighting effects must be contained within the confines of the booth and may not be projected into the aisles, other exhibits or onto the ceilings surround the booth space.

Section 2 Rules & Regulations

Exhibit Installation & Dismantling

1. EXHIBIT INSTALLATION AND DISMANTLING

There are no union restrictions in Taiwan. If you, as the exhibitor, have contracted for raw space, you may use your own bona fide personal, hire labor through a temporary agency, or utilize the services of the contractor that built the booth. If you are having your booth built by the official contractor, PICO International Taiwan Co., Ltd. labor will automatically be provided.

- ◆ **Installation:** Hours and dates for installation, the exhibition, and dismantling are specified in the Timetable of Operations of this manual, SECTION 1. Extended hours for set-up can be requested on-site at SEMI Show Management Office before 15:00 each day. However, there will be an additional charge for the exhibit hall to remain open. Please contact SEMI for more information about overtime rates (estimated NT\$53,000). Please refer detail charge in SECTION 1, After Hours Pass. All crates must be tagged and ready for removal by 14:00 on Monday, September 8, 2008; Booth completion is by 22:00, Monday, September 8, 2008. Exhibitors will not be allowed to move in or install displays after this time.

For these exhibits not set up by 17:00 on Monday, September 8, 2008 and that do not have a prior variance, Show Management reserves the right to “force” set-up or to remove displays/material from the exhibit floor at the exhibitors’ expense. Exhibitors who do not meet the set-up deadline may forfeit the use of their booth space in subsequent expositions.

- ◆ **Dismantle:** Exhibitors are required to maintain their exhibit intact until the close of the exhibition. On the last exhibition day, “dismantle” procedures will be distributed to each exhibiting company. Each exhibitor will complete arrangements for the removal of exhibit material in accordance with the dismantle procedures. Exhibitors for the remove materials from the exhibition hall before the conclusion of the dismantling period.

2. EXHIBITOR APPOINTED CONTRACTORS (EACs)

You, as the exhibiting company, are responsible for advising Show Management of the company name, address, and the contact name of your “non-official” contractor (EAC). The EAC Application Form is available on page 221 and www.semicontaiwan.org. Note that all EACs MUST comply with the criteria set forth in the Exhibitor Services Manual, and the exhibitor is responsible for the actions of their EAC.

EACs and exhibitors cannot bring in their own equipment (forklift, etc.). Please contact Show Management or Freeman with any questions.

3. TECHNICAL INSTALLATIONS ON

- ◆ Exhibitors are strictly forbidden to install their own connections.
- ◆ Official controllers being fully empowered to authorize or prohibit the installation or to require alternations so as to meet technical and legal requirements will inspect all on-stand installations.
- ◆ Exhibitors are liable for any technical faults or damage that may result from non-compliance with the provisions as stipulated by the facility.
- ◆ All connecting boxes in operation at floor level must be accessible at all times.
- ◆ A sketch showing the desired position of the installations must accompany all order forms.

4. BOOTH CLEANING

SEMI will arrange for the general cleaning of the Exhibition Hall and booths. This only includes cleaning of carpet/flooring and rubbish disposal before the Exhibition opens in the morning and after the Exhibition closes in the evening. It excludes cleaning of exhibits and displays. Exhibitors with lockable cabinets are requested to place refuse disposal outside the office before departure each evening. Exhibitors using an Exhibitor Appointed Contractor (EAC) are reminded that it is the responsibility of their EAC to clean and vacuum the booth upon completion of construction before handing it over to the exhibitor. Thereafter, the official Cleaning Contractor will clean the carpet accordingly. Exhibitors may contact the Official Cleaning Contractor (See SECTION 1) for further cleaning services.

Section 2 Rules & Regulations

Exhibit Installation & Dismantling

5. REMOVAL OF WASTE

During the set-up and dismantle days of the Exhibition, the aisle of the Hall must not be obstructed with packing and construction materials or debris. "Raw Space Only" booth contractors or booth interiors are responsible for removing their own building waste and off-cuts from the site at the end of each day.

At the end of the Exhibition, contractors must remove all the materials, especially the double-sided carpet tape, used within their clients' booths from the Exhibition Hall. Waste removal must be completed by the end of the dismantle period as listed in the Timetable of Operations on SECTION 1. SEMI reserves the right to charge the exhibitor concerned for the removal of excessive waste (booth construction debris, crates/pallets, cartons, packing materials or literature)

6. TIPPING

SEMI and all service contractors request that there be no tipping at any time before, during or after the exposition.

7. UTILITY (SERVICE) AISLES

There are NO utility aisles.

Section 2 Rules & Regulations

Exhibition Activities

1. ALCOHOLIC BEVERAGES

For safety and insurance reasons, alcohol is prohibited in the facility during set-up and dismantle period.

2. ANIMALS

Animals will not be allowed in the exhibit hall or on exposition grounds, except dogs for the Disabled.

3. AUTHORITY OF PREMISES

In the event of any problems or disputes on-site, the decision of SEMI, being lessee of the premises, will be final. SEMI also reserves the right to amend any earlier decision made in order to meet and satisfy any unforeseen or prevailing circumstance for the benefit of the Exhibition and concerned parties.

4. BADGE CONTROL

False certification of an individual as an exhibitor's representative, misuse of an exhibitor's badge, or any other method or device used to assist unauthorized personnel to gain admittance to the exhibit floor will be just cause for expelling the exhibitor and his representative from the exhibition, and/or banning them from future entrance onto the exhibit floor. This may also cause the removal of the exhibitor's booth from the floor without obligation on the part of SEMI for refund of any fees. The exhibitor, his employees and agents, and anyone claiming to be on the exhibit floor through the exhibitor, waives any rights or claims for damages arising out of the enforcement of this rule.

5. BALLOONS / BLIMPS

Exhibitors wishing to raise balloon within one's own booths are required to apply for approval by SEMI and TAITRA before **Tuesday, August 12, 2008**. The Balloon Application Form is available online – please submit the form along with the deposit (NT\$ 50,000) to Ms. Cynthia Chen, SEMI Taiwan (cchen@semi.org or Tel:886.3.573.3399 x237). Any exhibitor who raises a balloon on the exhibit hall without prior approval will have booth.

6. BOOTH PERSONNEL

Booths must be continually staffed during exhibit hours. With the exception of convenience help (such as receptionists or professional product demonstrations), all booth personnel must be employees of the company, or its' representative, and must be fully capable of explaining products or processes on display. The appearance, dress and decorum of booth personnel must reflect good taste and be consistent with the quality standard of the exposition.

7. BOOTH RECEPTIONS / PARTIES

Receptions/parties within your booth must be requested in writing and approved by SEMI Show Management prior to the exposition. Please submit your request to Ms. Peggy Lin by email (plin@semi.org) or fax at 886.3.573.3355.

8. CAMERAS / PHOTOGRAPHY / VIDEOTAPING / RECORDING

Show Management will allow cameras on the show floor. However, media are required to obtain passes/ stickers for their camera equipment from the Press Room. Exhibitors and attendees may take pictures within the show for purposes of company or annual reports, company media pieces, marketing materials, etc. Under no circumstances will anyone be permitted to take pictures of an exhibitor's product without the permission of the exhibitor. Many products on display at SEMICON® Taiwan are innovative, one-of-a-kind or prototype items. Exhibitors have the right to report to Security or Show Management any instance of inappropriate photographing of company products or displays.

9. CHILDREN

Children 12-16 years old accompanied by an adult are allowed on the exhibit floor only during exhibition hours. Children under 12 years old are not allowed on the exhibit floor at any time.

10. GENERAL SECURITY

Each exhibitor must make provisions for the safety of their goods, materials, equipment and displays at all times. General overall security service will be provided for the exhibition period. The security service and/or Show Management are not responsible for the loss or damage of any property from any cause.

Section 2 Rules & Regulations

Exhibition Activities

11. GIVEWAYS / HANDOUTS

Items, samples, souvenirs, etc., may **ONLY** be distributed by the exhibitor from within the confines of the exhibitor's booth contracted booth space. Show Management reserves the right to evaluate the safety and/or offensiveness of novelty item handouts. Failure to comply may result in the loss of priority points or approval to exhibit the following year.

12. HALL ACCESS RESTRICTIONS

The halls will be cleared of all personnel approximately 30 minutes after the exhibition closes each day. The only exceptions will be with written permission in an "After Hours Pass" that can be obtained from Show Management on-site.

13. HOTEL INFORMATION

SEMI has appointed 11 hotels that are providing very special rate. A form is included in SECTION 8 of this Exhibitor Services Manual or you may visit www.semicontaiwan.org under Visitors—Hotels & Travel link.

14. NOISE AND ODORS

In general, exhibitors may use sound equipment in their booths so long as the noise level does not disrupt the activities of neighboring exhibitors. Speakers and other sound devices should be positioned so as to direct sound into the booth rather than into the aisle. General Rule: Sound and noise should not exceed 80 decibels. SEMI reserves the right to reduce the sound level, restrict or switch off any audio / visual displays that cause complaints and SEMI's decision is final if such a dispute arises.

15. OBSTRUCTION OF AISLES / BOOTH DEMONSTRATIONS

Exhibitors may not conduct demonstrations or activities that result in excessive obstruction of aisles or prevent ready access to neighboring exhibitors' booths. Demonstrations are to be straightforward, professional and relative to the displayed product. The use of demonstrators, gimmicks, mimes, magician, robots, etc., in the aisles is prohibited at all times.

Products or demonstrations must be placed inside the booth boundaries and must not result in aisles being blocked. Equipment and / or furniture may not be in the aisle at any time. Special caution should be taken when demonstrating machinery or equipment that has moving parts, or any product that is otherwise potentially dangerous. All demonstrations should be conducted by qualified personnel. Show Management reserves the right to evaluate the safety appropriateness and/or offensiveness of demonstrations.

16. OFF-SITE PROMOTION / OUTSIDE PROMOTION

It is requested that exhibitors not advertise or promote any off-site/outside activity, such as an open house, reception, conference, etc., if occurring during exhibit hours.

17. ON-SITE VEHICLES

Private motor vehicles, trucks, automobiles will not be allowed on the exhibit hall floor before, during, or after exhibition hours. No exceptions. Delivery of any exhibit materials required for set-up and dismantle period must be cleared through the official service contractor.

18. PRESENTATION AND / OR DEMONSTRATION OF EXHIBITS / PRODUCTS

An exhibitor intending to present and / or demonstrate equipment, exhibit or product at their booth must:

- ◆ Security install all working machinery to prevent base slippage and position such machinery so that the operation thereof will not cause intrusion into the aisle or otherwise prove hazardous to all persons.
- ◆ Ensure that toxic fumes, exhaust or other irritants caused by the exhibits / products are not released into the Exhibition Hall. Prior approval from the relevant controlling authority in addition to that of SEMI, must be obtained for such purpose.
- ◆ Ensure that gas cylinders, naked flames and welding demonstrations are not exposed in the Exhibition Hall and stands.
- ◆ Ensure that all the relevant local government authority license(s) or permit(s) are obtained and their stipulated regulations and conditions observed and abided with for the demonstration and / or use of electronics, between / among exhibitors. SEMI reserves the right to rule on the right to exhibit.

Section 2 Rules & Regulations

Exhibition Activities

19. PRIZE DRAWINGS / RAFFLES

Public drawings can only be conducted if held within the confines of the booth. Due to fire safety regulations, public aisles cannot be blocked. It is recommended that instead of a public drawing (announcement) that you post the winner's name within your booth.

20. RESTRICTED PROMOTION ACTIVITIES

Only contracted exhibitors are permitted to promote their products, services or company at SEMICON® Taiwan. Unless a marketing opportunity has been contracted by the exhibitor, all company promotion and product sampling must occur within the contracted booth space. This includes, but is not limited to 'roaming' characters, handing out flyers, approaching exhibitor booths to sell products, leaving and/or distributing product information in public spaces and show floor aisles. Exhibitors found doing so will be asked to return to their booth and remaining materials will be recycled. Attendees will be asked to leave the show and forfeit their badge. Any violations should be reported to Show Management immediately.

21. SMOKING POLICY

Smoking is **NOT** allowed within any of the exhibit halls, meeting rooms or public lobby areas.

22. SOLICITING EMPLOYMENT

Show Management does not provide an area for listing employment opportunities. Exhibitors are not allowed to advertise or solicit employment opportunities outside of their booth. Employment opportunity advertisements will not be accepted in the Event Directory or Daily News.

23. SOLICITING EXHIBITORS

Solicitation of exhibitors is prohibited and could result in removal from the exhibit floor.

24. USE OF SPREADER PLATES / FLOOR LOADING

Spreader plates are necessary if the static display exhibit exceeds the stipulated floor loading of 1.5 ton / sq. m. The Exhibition Hall Safety Engineer has the final authority on this matter. These spreader plates must be arranged in advance with the Official Freight Forwarder (see SECTION 3).

SHOW MANAGEMENT RESERVES THE RIGHT TO PURSUE ANY ACTION IT DEEMS NECESSARY IN THE BEST INTEREST OF THE EXPOSITION AND IN FAIRNESS TO ALL EXHIBITORS.

Section 2 Rules & Regulations

Exhibitor Responsibilities & Liabilities

1. AMENDMENTS / GENERAL SUPERVISION

All exhibit matters and questions not covered by these rules and regulations are subject to the decision of SEMI Show Management. These rules and regulations may be amended at any time by SEMI and all the amendments that may be so made shall be equally binding to/on all parties affected by them as they are by the original rules and regulations. In the event of any amendment or addition to these rules and regulations, written notice will be given by SEMI to such exhibitors as may be affected thereby.

SEMI SHOW MANAGEMENT RESERVES THE RIGHT TO REJECT, OR PROHIBIT, WHOLE OR IN PART, OR ANY EXHIBITOR AND HIS REPRESENTATIVES, BASED SOLELY ON ITS JUDGMENT, DISCRETION, AND AUTHORITY. PLEASE REFER TO YOUR SEMICON EXHIBIT SPACE APPLICATION / CONTRACT FOR ADDITIONAL RULES AND REGULATIONS.

2. BADGES

All persons on the premises must wear a badge during set-up, exhibit and dismantle days. The primary exhibit contact is responsible for his/her workers and staff wearing the proper badge. Refer to SECTION 5 for further instructions on ordering badges.

3. DEFAULT IN OCCUPANCY

Any exhibitor failing to occupy contracted space is not relieved of the payment of the full rental of such space. All display systems and equipment/products must be installed and completed before the exhibition opens. Unoccupied space may be repossessed by Show Management for such purpose as it may see fit. Failure to notify SEMI Show Management of cancellation in advance will cause exhibitor to lose priority for exhibit space.

4. EXHIBITOR LIABILITY

The exhibitor assumes full financial liability for damage to the facility or neighboring exhibits caused by the construction of the exhibitor's booth structure. The exhibitor may not apply paint, lacquer, adhesives or other coating to building columns, walls or floors.

In the event any part of the exhibit hall is destroyed or damaged so as to prevent SEMI from permitting an exhibitor to occupy assigned space during any part or the whole exhibition period; or in the event where occupation of assigned space during any part or the whole exhibition period is prevented by strike, acts of nature, national emergency, or other cause beyond the control of SEMI; the exhibitor hereby waives any claim against SEMI beyond a refund of rent paid for the period it was prevented from using the space, less a proportionate share of the exposition expenses incurred by SEMI.

In addition to the Rules and Regulations listed on the back of the exhibit space application / contract, the SEMICON® rules and regulations have been established in consideration of all participants (exhibitors, attendees, service contractors, building management, and Show Management) and apply to all participants throughout the show.

5. GENERAL SECURITY

SEMI will provide general perimeter exhibit security in the facility during set-up, exhibit days and dismantle days; however, the primary responsibility for safeguarding your exhibit and merchandise is yours. Remember that set-up and dismantle periods are particularly sensitive times when thefts (especially handbags and laptop computers) are most likely to occur. Do not leave your booth unattended during those times.

6. LIMITATION OF LIABILITY / INSURANCE

SEMI would like to remind the exhibitor of the limits of liability as agreed to on the back of the original signed application/contract for exhibit space.

Section 2 Rules & Regulations

Exhibitor Responsibilities & Liabilities

7. RESELLING / USE OF SPACE

The exhibitor may not assign, sublet or resell; in whole or in part, their contracted space. The contracted exhibitor may share this space with affiliated co-exhibitors, providing the co-exhibitors comply with all exhibitor conditions and rules and regulations; however, the contracting exhibitor shall continue to be primarily liable for all financial and performance covenants.

Contracted exhibit space **must** appear as one unified booth. All booths **must** be staffed during exhibition hours.

8. THEFT / DAMAGES

Report thefts or damages immediately to booth Security and Show Management. While SEMI Show Management will exercise reasonable care in safeguarding your property, neither Show Management, the facility, the security contractor, the general contractor, nor any of their officers, agents or employees assume any responsibility for such property. Exhibitors should therefore include or have a rider attached to their insurance policies covering the shipment of merchandise to the exposition, the exposition period, and return of their merchandise to their home base.

9. VIOLATIONS AND PENALTIES

SEMI Show Management may, at its discretion, eliminate or reduce priority points for violation of these rules and regulations. In addition, substantial violation of these rules and regulations by the exhibitor, its employees, or agents may, at the option of Show Management, forfeit the exhibitor's right to occupy exhibit space and such exhibitor shall forfeit to SEMI all moneys paid or due.

It is to your advantage to contact SEMI Show Management prior to arriving on-site with any questions. Failure to comply with the exposition rules will result in the following loss of priority points. If not corrected by the end of:

Set-up Period	+10%	reduction
1st Exhibit Day	+10%	additional reduction
2nd Exhibit Day	+10%	additional reduction
<u>3rd Exhibit Day</u>	<u>+10%</u>	<u>additional reduction</u>
Total	40%	possible reduction of priority points

Upon evidence of substantial violation, SEMI may enter and take possession of the space occupied by the exhibitor and may remove all persons and goods at the exhibitor's risk. The exhibitor shall pay all expenses and damages that SEMI may thereby incur.

SHOW MANAGEMENT RESERVES THE RIGHT TO PURSUE ANY ACTION IT DEEMS NECESSARY IN THE BEST INTEREST OF THE EXPOSITION AND IN FAIRNESS TO ALL EXHIBITORS.